



Inclusive Education Advisor

Job Description

Inclusive Development Partners (IDP) is a partner to FHI 360 in delivering the USAID-funded Education Systems Strengthening Activity (ESSA) in Liberia. ESSA is a five-year project that seeks to support the education system to drive, measure and incentivize the delivery of quality and inclusive education. IDP will provide technical assistance throughout ESSA to ensure principles of inclusion are embedded and consistent with international best practice. This includes a focus on Education Management Information Systems (EMIS) and Monitoring and Evaluation (M&E) activities supporting *equity, gender, disability, and inclusion*; technical support to MOE related to inclusion; accountability mechanisms for inclusive education; and engagement of local organizations to support inclusion.

IDP is seeking an Inclusive Education Advisor for a full-time job of 2.5 to 3 years, to provide technical leadership in the project's inclusion efforts. This position is based in Monrovia, Liberia. The Inclusive Education Advisor will report to the IDP Program Director based in the United States, with day-to-day oversight from the ESSA Chief of Party (COP).

Specific Responsibilities

Technical management:

- Coordinate IDP's technical leadership and expertise related to inclusive education across all project activities.
- Work with senior project leadership to identify opportunities to raise awareness and capacity among project staff on issues related to equity, gender, disability, and inclusion.
- Write technical documents and reports related to inclusion, such as workplans, research studies, and guidance documents.
- Support project efforts to ensure that accountability mechanisms and structures hold government officials, teachers, and principals accountable for providing high quality service education for all learners.
- Provide on-demand support activities like improving resource allocation to increase equity, using an inclusive lens for budgeting, designing performance incentive to increase equity.
- Support the project to build a consortium of local organizations oriented toward equity and inclusion and organizations that are run by women and people with disabilities, and coordinate technical assistance to encourage increased participation of these organizations in education planning, decision making, accountability and advocacy.

Monitoring, Evaluation and Learning (MEL):

- Work closely with the MEL team to ensure that equity, gender, disability, and inclusion are considerations are reflected in all MEL plans and activities.



- Coordinate the provision of technical assistance to the project to include indicators relating to equity, gender, disability, and inclusion into regular EMIS data collection tools.
- Support the project to interpret data/indicators related to equity, gender, disability and inclusion, and make evidence-based decisions to improve quality for all learners.
- Support the monitoring of MEL for inclusive objectives over time to ensure they are being met.

Program management and operations:

- Communicate on a regular basis with IDP staff based overseas, and collaborate closely on all project management and delivery activities related to equity, gender, disability, and inclusion.
- Ensure that all project work planning activities are inclusive.
- Support coordination on equity, gender, disability, and inclusion priorities with internal and external stakeholders.
- Travel within Liberia for field work related to project delivery.

Any other tasks:

- Undertake special assignments and other tasks as may be requested by IDP in coordination with ESSA senior leadership.

Qualifications

- A Bachelor's degree in education, social sciences, or a related field, with at least 5 years of experience.
- Prior professional or academic experience in equity, gender, disability, social inclusion, or a related field is required.
- Written and oral fluency in English is required. Evidence of strong writing skills, such as in producing reports or research, is essential to this role.
- Deep knowledge of the Liberian education sector, and prior working experience in this sector, is strongly preferred.
- Excellent self-management skills, including the ability to manage competing responsibilities under tight timelines.
- Ability to develop effective working relationships with government, local organizations, community stakeholders, and other partners as appropriate.
- Previous experience collaborating with local organizations advocating for the inclusion of marginalized people is preferred.
- Prior experience working with USAID-funded or other donor-funded activities preferred.

Interested candidates are requested to submit a cover letter and CV in English to emily@inclusivedevpartners.com.

Applications are considered on an ongoing basis.

IDP is an equal opportunity employer. Women and persons with a disability are encouraged to apply.